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**MINUTES OF MEETING
ZEPHYR LAKES
COMMUNITY DEVELOPMENT DISTRICT**

5 The Regular Meeting of the Board of Supervisors of the Zephyr Lakes Community Development
6 District was held on Tuesday, September 6, 2016 at 5:30 p.m. at the Residence Inn, 2101 Northpointe
7 Parkway, Lutz, Florida.

8 **FIRST ORDER OF BUSINESS - Roll Call**

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10 Mr. Cusmano called the meeting to order.

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12 Present and constituting a quorum were:

13 Michael Lawson Board Supervisor, Chairman
14 Doug Draper Board Supervisor, Vice Chairman
15 Lori Price Board Supervisor, Assistant Secretary

16 Also present were:

17 Paul Cusmano District Manager
18 Vivek Babbar District Counsel (*via telephone*)
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20 **SECOND ORDER OF BUSINESS – Audience Comments**

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22 There being none, the next item followed.
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24 **THIRD ORDER OF BUSINESS – Administrative Matters**

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26 **A. Approval of Minutes of June 7, 2016 Meeting**

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28 Mr. Cusmano presented the minutes of the June 7, 2016 meeting and asked for comments,
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30 questions or corrections.
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32 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board
33 approved the minutes of the Board of Supervisors meeting held on June 7, 2016 for the Zephyr Lakes
34 Community Development District.

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36 **B. Acceptance of the June 2016 Summary Financial Statements**

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38 Mr. Cusmano presented the June 2016 Summary Financial Statements and asked for comments or
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40 questions.
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42 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board accepted
43 the June 2016 Summary Financial Statements for the Zephyr Lakes Community Development District.
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45 **FOURTH ORDER OF BUSINESS – Business Matters**

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47 **A. 2016-2017 Budget Public Hearing**

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1. Open Public Hearing

Mr. Cusmano requested a motion to open the Public Hearing.

On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board opened the Public Hearing for the Zephyr Lakes Community Development District.

2. Review of the 2016-2017 Budget

Mr. Cusmano presented the 2016-2017 Budget and asked for comments or questions.

3. Public Comment & Testimony

There being none, next item followed.

4. Close Public Hearing

Mr. Cusmano requested a motion to close the Public Hearing.

On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board closed the Public Hearing for the Zephyr Lakes Community Development District.

B. Consideration and Adoption of Resolution 2016-04 Annual Appropriation Resolution Adopting the Fiscal Year 2016-2017 Budget

Mr. Cusmano presented Resolution 2016-04 Annual Appropriation Resolution Adopting the Fiscal Year 2016-2017 Budget and asked for comments or questions.

On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adopted Resolution **2016-04** Annual Appropriation Resolution Adopting the Fiscal Year 2016-2017 Budget for the Zephyr Lakes Community Development District.

C. Consideration and Approval of the FY 2016-2017 Budget Funding Agreement

Mr. Cusmano presented the FY 2016-2017 Budget Funding Agreement and asked for comments or questions.

On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board approved the FY 2016-2017 Budget Funding Agreement, subject to any refinements needed prior to execution and authorized the Chair to complete those negotiations and execute, and then ratify in the future, for the Zephyr Lakes Community Development District.

D. Consideration and Approval of Promissory Note for O & M

Mr. Cusmano presented the Promissory Note for O & M and asked for comments or questions.

Mr. Lawson asked Mr. Babbar to give an overview of the Promissory Note.

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On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board approved the Promissory Note for O & M for the Zephyr Lakes Community Development District.

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E. Consideration of Resolution 2016-05 Officers; Appointing Paul Cusmano as Secretary

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Mr. Cusmano presented Resolution 2016-05 Officers; Appointing Paul Cusmano as Secretary and

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asked for comments or questions.

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On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adopted Resolution 2016-05 Officers; Appointing Paul Cusmano as Secretary for the Zephyr Lakes Community Development District.

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F. Consideration and Approval of the 2016-2017 Meeting Schedule

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Mr. Cusmano presented the 2016-2017 Meeting Schedule and asked for comments or questions.

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On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board approved the 2016-2017 Meeting Schedule for the Zephyr Lakes Community Development District.

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G. Review of the Final Audit Report Ending 9-30-2015

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Mr. Cusmano presented the Final Audit Report ending 9-30-2015 and asked for comments or

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On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board approved the Final Audit Report Ending 9-30-2015 for the Zephyr Lakes Community Development District.

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FIFTH ORDER OF BUSINESS – Staff Reports

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A. Manager

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There being none, the next item followed.

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B. Attorney

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There being none, the next item followed.

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C. Engineer

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There being none, the next item followed.

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SIXTH ORDER OF BUSINESS – Public Comments

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There being none, the next item followed.

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SEVENTH ORDER OF BUSINESS – Supervisor Requests

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There being none, the next item followed.

EIGHTH ORDER OF BUSINESS – Adjournment

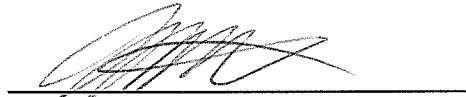
On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adjourned the meeting for the Zephyr Lakes Community Development District.

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 11/11/2016



Signature



Signature

Paul Cosmano

Printed Name

Michael Lawson

Printed Name

Title: Secretary Assistant Secretary Title: Chairman Vice Chairman