

1  
2  
3  
4

**MINUTES OF MEETING  
ZEPHYR LAKES  
COMMUNITY DEVELOPMENT DISTRICT**

5 The Regular Meeting of the Board of Supervisors of the Zephyr Lakes Community Development  
6 District was held on Tuesday December 1, 2015 at 9:00 a.m. at the Residence Inn, 2101 Northpointe  
7 Parkway, Lutz, Florida.

8 **FIRST ORDER OF BUSINESS - Roll Call**

9 Mr. St. Denis called the meeting to order.

10 Present and constituting a quorum were:

11 Mike Lawson Board Supervisor, Chairman  
12 Doug Draper Board Supervisor, Vice Chairman  
13 Lori Price Board Supervisor, Assistant Secretary

14 Also present were:

15 Bruce St. Denis District Manager  
16 Mark Straley District Counsel (via telephone)

17 **SECOND ORDER OF BUSINESS – Audience Comments**

18 There being none, the next item followed.

19 **THIRD ORDER OF BUSINESS – Administrative Matters**

20 **A. Addendum of Items to Agenda**

21 Mr. St. Denis asked for a motion to add two agenda items: to appoint the Audit Committee and to  
22 consider the Audit Committee recommendations after the meeting.

23 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board agreed  
24 to amend the agenda to appoint the Audit Committee and to consider the Audit Committee  
25 recommendations after the meeting for the Zephyr Lakes Community Development District.

26  
27 **The Regular Meeting recessed at 9:03 to convene the Audit Committee Meeting**

28 **The Regular Meeting reconvened immediately to appoint the Audit Committee**

29 **B. Appointment of the Audit Committee**

30 Mr. St. Denis asked for a motion to appoint the Audit Committee.

31 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board  
32 appointed the Board of Supervisors as the Audit Committee for the Zephyr Lakes Community  
33 Development District.

34  
35 **The Regular Meeting recessed at 9:04 to convene the Audit Committee Meeting**

36 **The Regular Meeting reconvened at 9:07**

37 **C. Approval of Minutes of November 3, 2015 Meeting**

38 Mr. St. Denis presented the minutes of November 3, 2015 meeting, and asked for comments,  
39 questions or corrections.

40 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board  
41 approved the minutes of the Board of Supervisors' meeting held on November 3, 2015 for the Zephyr  
42 Lakes Community Development District.

43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82

**D. Acceptance of the October 2015 Financial Statements**

This item was unavailable.

**E. Appointment of Supervisor to Fill Vacant Seat #5, Expires 11-2016**

This item was tabled.

**F. Oath of Office**

This item was tabled.

**G. Resolution 2016-01 Officers**

This item was tabled.

**FOURTH ORDER OF BUSINESS – Business Matters**

**A. Additional Matters**

There being none, next item followed.

**FIFTH ORDER OF BUSINESS – Staff Reports**

**A. Manager**

There being none, the next item followed.

**B. Attorney**

There being none, the next item followed.

**C. Engineer**

There being none, the next item followed.

**SIXTH ORDER OF BUSINESS – Public Comments**

There being none, the next item followed.

**SEVENTH ORDER OF BUSINESS – Supervisor Requests**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS – Adjournment**

On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adjourned the meeting for the Zephyr Lakes Community Development District.

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on FEB 2, 2016.




Signature

BRUCE ST. DENIS

Printed Name

Title:  Secretary  Assistant Secretary



Signature

DOUG DRAPER

Printed Name

Title:  Chairman  Vice Chairman